



S.O.S. - School & Office Supplies
74 Tingal Road, Wynnum Qld 4178
Ph: 1300 PENCIL (736 245)
Fax: 1300 WYNNUM (996 686)
Email: bookpacks@schoolandoffice.com.au
Web: www.schoolandoffice.com.au
Web: www.bookpacks.com.au



Brisbane Bayside State College

Brisbane Bayside State College

Year 10 2012 School Supplies Order Form

Please **read the following carefully** and ensure you keep this information sheet – as it contains information regarding delivery dates for your order(s) and contact details for any future queries. The College P&C receives a commission on bookpack sales, so please support this fundraising effort.

Orders due: Friday 16 December 2011

DELIVERY PERIOD:
Monday 9 January to Friday 13 January 2012

Ordering Options:

- 1. Online Ordering** - Order your requirements online at www.schoolandoffice.com.au and pay using a secure payment facility. This is the College's preferred method for ordering. Refer next page for online ordering instructions.
- 2. Order Form** - Complete order form (attached) and hand in (with payment) to S.O.S. at 74 Tingal Road, Wynnum by 12 December 2011. **Orders will not be accepted through the store after this date.**

Delivery

If you are not home at the time of delivery, and you have not given specific instructions on where to leave your order, it will be left at your front door. If you do not wish for your order to be left if you are not home, or there is a chance you will be moving house during the delivery period, you can nominate an alternative delivery address (work, neighbours, relatives, friends etc.). The **delivery address cannot be changed after your order is submitted**. Delivery is free provided the total value of orders for the whole family is over \$50.00. If the order is under \$50.00, a \$5.50 delivery charge is payable.

Late Orders:

Late orders are accepted for new enrolments at any time of year. Newly enrolled students wishing to submit orders after the due date can do so online, via post, fax or email. A priority delivery service is given to new students.

Online Ordering is Open All Year-Around. Late orders that aren't for new enrolments will be accepted (online only). Late orders are subject to their own delivery timeframe – a minimum of three weeks from date of order (excluding Christmas week).

Parents can also purchase supplies by visiting our store in Wynnum at any time (shop pricing applies).

Changes/Cancellations/Queries:

Please choose carefully. **Changes cannot be made to your order once submitted.** Cancellations are only accepted if your child(ren) will no longer be attending the College. If you have any queries regarding your order, please direct them to School & Office Supplies – NOT to the College, via email bookpacks@schoolandoffice.com.au or via phone **1300 PENCIL (736 245)**.



Completing the Printed Order Form (If not ordering online):

1. On the Order Form, determine the quantities of each item required by placing your quantity in the "Required" column.
2. Enter in the line total in the "Total" column by multiplying the quantity of the item you require by the price per item.
3. Calculate your order value at the bottom of the Order Form making sure your calculations are correct. Delays in processing will occur if order totals and payment are not correct.
4. If you require a copy of your order, transfer the information you recorded on the Order Form to the "Student Copy" and keep for your records. (Note: You will receive a student invoice with your order.)
5. Fill out all information in the Student Details and Payment Sections. Details of all other children (siblings) for which there are orders must appear on each order form. If there are orders for more than one child, keep them together – with payment details completed on the eldest child's order form.
6. Detach the Order Form(s) and place in a sealed envelope and hand in to S.O.S. before the cut-off date.

Online Ordering Instructions:

Note: **All web orders will require immediate payment by credit card.**

Enter the following web address in your web browser's URL address bar (NOT in Google or other search engines' search field):

www.schoolandoffice.com.au

Look for the bookpacks link (pictured). Clicking on this picture will take you to the bookpacks online site.



Click on the BOOKPACK ORDERS button.



Enter your school code here

Enter the SCHOOL CODE for Brisbane Bayside State College – **BBSC** and click ENTER.

Select the STUDENT CLASS (2012 year level) for the bookpack you wish to order. Clicking on the down arrow will show you the available booklists.

Students Class	CANNON HILL ANGLICAN COLLEGE
Surname	2012 REQUIREMENTS - YEAR 4
Students First Name	<- Select Class ->
Address (line 1)	2012 REQUIREMENTS - YEAR 10
Address (line 2 optional)	2012 REQUIREMENTS - YEAR 11
City / Suburb & State	2012 REQUIREMENTS - YEAR 12
Book packs	2012 REQUIREMENTS - YEAR 4
	2012 REQUIREMENTS - YEAR 5
	2012 REQUIREMENTS - YEAR 6
	2012 REQUIREMENTS - YEAR 7
	2012 REQUIREMENTS - YEAR 8
	2012 REQUIREMENTS - YEAR 9

Enter your student and delivery details. Then you can select FULL ORDER (if available) or scroll down to enter the desired QUANTITIES (using numbers only) for each of the items listed and then click SUBMIT ORDER.

Item	Description	Price	Status	Recommended	Required
TEXTBOOKS, WORKBOOKS & REFERENCE BOOKS					
A01	Targeting Handwriting - Qld Year 1 Workbook	\$12.90		1	<input type="text" value="1"/>
GENERAL REQUIREMENTS					
B01	Marbig Wallet Foolsap Polypick Asstd Summer Colours Trans	\$1.53		2	<input type="text" value="2"/>
B02	Marbig Slimpick Wallet Assorted Colours	\$0.68		4	<input type="text" value="4"/>

If you'd like to order more than one bookpack in the same transaction, select NEXT STUDENT and repeat the student class selection.

When you are ready to complete the transaction and move to the checkout, select PAY NOW, which will take you through to the payment section. Once in the payment section, select the credit card you wish to use (Visa, Mastercard or Amex) and enter your details (some banks will request verification information to avoid credit card fraud).

Please DO NOT close the payment window or hit the BACK button in the payment window.



Please direct all bookpack queries to:
SCHOOL & OFFICE SUPPLIES (S.O.S)
74 Tingal Road • Wynnum • Qld • 4178

Ph: 1300 PENCIL (736 245) • Email: bookpacks@schoolandoffice.com.au

BRISBANE BAYSIDE STATE COLLEGE
2012 REQUIREMENTS - YEAR 10

STUDENT NAME _____
 ADDRESS _____

 PHONE _____

STUDENT COPY

For gender colour purposes only

Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
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GENERAL REQUIREMENTS - All Students require the following items.

Note: Liquid Paper and Permanent Markers are not permitted. Separate exercise books are required - NOT multi-subject notebooks.

A02	JASTEK SCIENTIFIC CALCULATOR WITH COVER	1	17.38	17.38	-----	-----
A03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
A04	MICADOR MULTIPURPOSE POUCH MESH 34 13 X 34CM	1	1.98	1.98	-----	-----
A05	PAPERMATE KILOMETRICO BALL PEN MEDIUM BLUE SINGLE	2	0.43	0.86	-----	-----
A06	PAPERMATE KILOMETRICO BALL PEN MEDIUM RED SINGLE	1	0.43	0.43	-----	-----
A07	PAPERMATE KILOMETRICO BALL PEN MEDIUM BLACK SINGLE	1	0.43	0.43	-----	-----
A08	STAEDTLER TRADITION 110 GRAPHITE PENCIL - HB SINGLE	1	0.52	0.52	-----	-----
A09	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.27	3.27	-----	-----
A10	MICADOR ERASER #3020 LARGE PLASTIC IN SLEEVE	1	0.43	0.43	-----	-----
A11	MICADOR SINGLE HOLE METAL SHARPENER - SINGLE	1	0.34	0.34	-----	-----
A12	MICADOR HIGHLIGHTER PACK OF 4 COLOURS	1	2.18	2.18	-----	-----
A13	SHEFFIELD SCISSORS 170MM STUDENT	1	1.78	1.78	-----	-----
A14	MICADOR RULER PLASTIC 30CM	1	0.49	0.49	-----	-----
A15	OSMER WHITE GLUE STICK 40 GRAM	1	1.95	1.95	-----	-----

SUBJECT REQUIREMENTS - Select required items for the subjects chosen for 2011

ART

C01	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	2	0.52	1.04	-----	-----
C02	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4B SINGLE	2	0.52	1.04	-----	-----
C03	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 6B SINGLE	2	0.52	1.04	-----	-----
C04	QUILL VISUAL ART DIARY A4 WHITE PAPER 60 LEAF	1	2.97	2.97	-----	-----

Visual Art Diaries are also available at the College Canteen.

BUSINESS

Business (Major)

E01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
E02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----

Accounting 1 - Minor

F01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
F02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----

Accounting 2 - Minor

G01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
G02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----

Legal & Business Studies 1 - Minor

H01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
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Legal & Business Studies 2 - Minor

I01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
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BRISBANE BAYSIDE STATE COLLEGE
2012 REQUIREMENTS - YEAR 10

STUDENT NAME

STUDENT COPY

For gender colour purposes only
 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
DANCE						
J01	TDK EB-250 IN-EAR EARBUD HEADPHONES	1	7.36	7.36	-----	-----
J02	VICTORY LECTURE PAD A4 140 PAGE 8MM RULED SIDE-PADDED	1	1.46	1.46	-----	-----
J03	MARBIG MANILLA FOLDERS FOOLSCAP BUFF SINGLE	1	0.13	0.13	-----	-----
	BBSC Track Suit - Available from the Uniform Shop					
DRAMA						
K01	GNS BINDER BOTANY BOOK A4 128 PAGE	1	1.73	1.73	-----	-----
K02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
	BBSC Track Suit - Available from the Uniform Shop					
	Black T-Shirt - Brought from Home.					
ENGLISH						
L01	OLYMPIC REINFORCED LOOSE LEAF REFILLS - A4 7MM PACK 50	1	1.38	1.38	-----	-----
L02	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
L03	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
L04	MARBIG MANILLA FOLDERS FOOLSCAP BUFF SINGLE	1	0.13	0.13	-----	-----
L05	MACQUARIE POCKET DICTIONARY 4TH EDITION	1	32.60	32.60	-----	-----
L06	MARBIG SLIMPICK WALLET ASSORTED COLOURS	1	0.52	0.52	-----	-----
L07	OLYMPIC REINFORCED LOOSE LEAF REFILLS - A4 7MM PACK 50	1	1.38	1.38	-----	-----
HEALTH & PHYSICAL EDUCATION / HEALTH EDUCATION						
	Please choose from the following two options (Binder of Lecture Pad)					
M02	MARBIG SUMMER COLOURS BINDER A4 25MM 2D ASSORTED COLOURS	1	3.60	3.60	-----	-----
M03	OLYMPIC REINFORCED LOOSE LEAF REFILLS - A4 7MM PACK 50	1	1.38	1.38	-----	-----
M04	OLYMPIC SHEET PROTECTORS A4 ECONOMY PACK OF 10	1	0.51	0.51	-----	-----
	or					
M06	VICTORY LECTURE PAD A4 140 PAGE 8MM RULED SIDE-PADDED	1	1.46	1.46	-----	-----
	School Hat for sun protection - Available from the Uniform Shop.					
	Personal water bottle.					
HOME ECONOMICS						
Home Economics 1 - Minor						
O01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
O02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
O03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
	Covered Shoes (As per uniform policy)					
	Ingredients as required weekly OR payment of subject levy.					
Home Economics 2 - Minor						
P01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
P02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
P03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
	Covered Shoes (As per uniform policy)					
	Ingredients as required weekly OR payment of subject levy.					
Hospitality - Major						
Q01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
Q02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
Q03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
	Covered Shoes (As per uniform policy)					
	Ingredients as required weekly OR payment of subject levy.					

**BRISBANE BAYSIDE STATE COLLEGE
2012 REQUIREMENTS - YEAR 10**

STUDENT NAME _____

STUDENT COPY

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 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
Hospitality 1						
R01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
R02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
R03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
	Covered Shoes (As per uniform policy)					
	Ingredients as required weekly OR payment of subject levy.					
Hospitality 2						
S01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
S02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
S03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
	Covered Shoes (As per uniform policy)					
	Ingredients as required weekly OR payment of subject levy.					
HORTICULTURE						
T01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
	Steel-capped boots					
	School Hat					
	Sunglasses					
JAPANESE						
U01	OLYMPIC EXERCISE BOOK - A4 128 PAGE	1	1.03	1.03	-----	-----
MEDIA						
V01	OLYMPIC BOTANY BOOK 225 X 175MM 96 PAGE 8MM	1	0.77	0.77	-----	-----
V02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
V03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
DESIGN & TECHNOLOGY						
Design & Technology - Major						
X01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR	1	12.12	12.12	-----	-----
	Protective Shoes (as per uniform policy)					
X03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
X04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
X05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
X06	QUILL VISUAL ART DIARY A4 WHITE PAPER 60 LEAF	1	2.97	2.97	-----	-----
X07	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
Graphics 1 - Semester 1						
Y01	QUILL VISUAL ART DIARY A4 WHITE PAPER 60 LEAF	1	2.97	2.97	-----	-----
Y02	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
Y03	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4B SINGLE	1	0.52	0.52	-----	-----
Y04	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2H SINGLE	1	0.52	0.52	-----	-----
Y05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4H SINGLE	1	0.52	0.52	-----	-----
Y06	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.27	3.27	-----	-----
Y8	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----

BRISBANE BAYSIDE STATE COLLEGE
2012 REQUIREMENTS - YEAR 10

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STUDENT COPY

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 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
Graphics 2 - Semester 2						
Z01	QUILL VISUAL ART DIARY A4 WHITE PAPER 60 LEAF	1	2.97	2.97	-----	-----
Z02	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
Z03	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4B SINGLE	1	0.52	0.52	-----	-----
Z04	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2H SINGLE	1	0.52	0.52	-----	-----
Z05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4H SINGLE	1	0.52	0.52	-----	-----
Z06	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.27	3.27	-----	-----
Z07	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
Engineering Design - Major						
a01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
a03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
a04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
a05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
a06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
Engineering Design 1 - Semester 1						
b01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
b03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
b04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
b05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
b06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
Engineering Design 2 - Semester 2						
c01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
c03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
c04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
c05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
c06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
Furnishing 1 - Semester 1						
d01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
d03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
d04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
d05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
d06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
Furnishing 2 - Semester 2						
e01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
e03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
e04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
e05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
e06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----

School & Office Supplies

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2012 REQUIREMENTS - YEAR 10

STUDENT NAME _____

STUDENT COPY

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 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
MATHEMATICS						
f01	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
f02	HELIX OXFORD 9 PIECE MATH SET Maths Set must contain protractor, drawing compass and set square.	1	3.46	3.46	-----	-----
f04	JASTEK SCIENTIFIC CALCULATOR WITH COVER	1	17.38	17.38	-----	-----
MUSIC						
g01	VICTORY MUSIC BOOK FEINT & STAVED 225 X 175MM 96 PAGE	1	1.11	1.11	-----	-----
g02	NIKKO 99-L FINEPOINT PEN BLACK 0.4MM	1	1.66	1.66	-----	-----
g03	MARBIG MANILLA FOLDERS FOOLSCAP BUFF SINGLE	1	0.13	0.13	-----	-----
g04	VERBATIM HEADSET WITH VOLUME CONTROL	1	10.04	10.04	-----	-----
g05	VERBATIM CD-R 52X 700MB 80MIN COLOURS SLIM CASE - SINGLE	2	0.83	1.66	-----	-----
g06	GUITAR PICK GREY SINGLE	1	1.40	1.40	-----	-----
SCIENCE						
h02	OLYMPIC EXERCISE BOOK - 225 X 175MM 48 PAGE (To be handed to Science Teacher at beginning of year.)	2	0.30	0.60	-----	-----
h03	VICTORY SCIENCE BOOK A4 96 PAGE 2MM GRAPH AND 8MM	1	1.80	1.80	-----	-----
h04	OLYMPIC EXERCISE BOOK - 225 X 175MM 128 PAGE	2	0.67	1.34	-----	-----
h05	JASTEK SCIENTIFIC CALCULATOR WITH COVER Students may be required to supply some materials from home for independent science investigations.	1	17.38	17.38	-----	-----
SOCIETY & ENVIROMENT						
i01	OLYMPIC EXERCISE BOOK - 225 X 175MM 48 PAGE (To be handed to SOSE Teacher at beginning of year.)	1	0.30	0.30	-----	-----
i02	OLYMPIC REINFORCED LOOSE LEAF REFILLS - A4 7MM PACK 50	1	1.38	1.38	-----	-----
i03	MARBIG MANILLA FOLDERS FOOLSCAP BUFF SINGLE	1	0.13	0.13	-----	-----
i04	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.27	3.27	-----	-----
i05	MICADOR RULER PLASTIC 30CM	1	0.49	0.49	-----	-----
WORLD RELIGION - YEAR 10						
j01	OLYMPIC SKETCH BLOCK (PAD) #70 A4 CARTRIDGE 25 LEAF	1	1.75	1.75	-----	-----
OTHER SUBJECTS						
k01	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE (1 x Exercise book per subject - not multi-subject notebooks)	1	0.47	0.47	-----	-----
S.E.U. PROGRAMS						
l01	OLYMPIC EXERCISE BOOK - 225 X 175MM 48 PAGE	4	0.30	1.20	-----	-----
l02	STAEDTLER TRADITION 110 GRAPHITE PENCIL -HB BOX 12	1	6.32	6.32	-----	-----
W.O.W.						
m01	PAPERMATE KILOMETRICO BALL PEN MEDIUM BLUE SINGLE	4	0.43	1.72	-----	-----
m02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT BLACK	2	1.10	2.20	-----	-----
m03	OLYMPIC EXERCISE BOOK - A4 96 PAGE	2	0.80	1.60	-----	-----

Step 1 Clearly mark your requirements

Step 2 Add your totals to here

Booklist items
Total

Parents Signature: _____

School & Office Supplies

74 Tingal Road, Wynnum Q 4178 Phone: 1300 PENCIL Fax: 1300 996 686

www.schoolandoffice.com.au

BRISBANE BAYSIDE STATE COLLEGE
2012 REQUIREMENTS - YEAR 10

STUDENT NAME _____
 ADDRESS _____

 PHONE _____

ORDER FORM

For gender colour purposes only

Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
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GENERAL REQUIREMENTS - All Students require the following items.

Note: Liquid Paper and Permanent Markers are not permitted. Separate exercise books are required - NOT multi-subject notebooks.

A02	JASTEK SCIENTIFIC CALCULATOR WITH COVER	1	17.38	17.38	-----	-----
A03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
A04	MICADOR MULTIPURPOSE POUCH MESH 34 13 X 34CM	1	1.98	1.98	-----	-----
A05	PAPERMATE KILOMETRICO BALL PEN MEDIUM BLUE SINGLE	2	0.43	0.86	-----	-----
A06	PAPERMATE KILOMETRICO BALL PEN MEDIUM RED SINGLE	1	0.43	0.43	-----	-----
A07	PAPERMATE KILOMETRICO BALL PEN MEDIUM BLACK SINGLE	1	0.43	0.43	-----	-----
A08	STAEDTLER TRADITION 110 GRAPHITE PENCIL - HB SINGLE	1	0.52	0.52	-----	-----
A09	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.27	3.27	-----	-----
A10	MICADOR ERASER #3020 LARGE PLASTIC IN SLEEVE	1	0.43	0.43	-----	-----
A11	MICADOR SINGLE HOLE METAL SHARPENER - SINGLE	1	0.34	0.34	-----	-----
A12	MICADOR HIGHLIGHTER PACK OF 4 COLOURS	1	2.18	2.18	-----	-----
A13	SHEFFIELD SCISSORS 170MM STUDENT	1	1.78	1.78	-----	-----
A14	MICADOR RULER PLASTIC 30CM	1	0.49	0.49	-----	-----
A15	OSMER WHITE GLUE STICK 40 GRAM	1	1.95	1.95	-----	-----

SUBJECT REQUIREMENTS - Select required items for the subjects chosen for 2011

ART

C01	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	2	0.52	1.04	-----	-----
C02	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4B SINGLE	2	0.52	1.04	-----	-----
C03	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 6B SINGLE	2	0.52	1.04	-----	-----
C04	QUILL VISUAL ART DIARY A4 WHITE PAPER 60 LEAF	1	2.97	2.97	-----	-----

Visual Art Diaries are also available at the College Canteen.

BUSINESS

Business (Major)

E01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
E02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----

Accounting 1 - Minor

F01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
F02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----

Accounting 2 - Minor

G01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
G02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----

Legal & Business Studies 1 - Minor

H01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
-----	------------------------------------	---	------	------	-------	-------

Legal & Business Studies 2 - Minor

I01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
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School & Office Supplies

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BRISBANE BAYSIDE STATE COLLEGE
2012 REQUIREMENTS - YEAR 10

STUDENT NAME _____

ORDER FORM

For gender colour purposes only
 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
DANCE						
J01	TDK EB-250 IN-EAR EARBUD HEADPHONES	1	7.36	7.36	-----	-----
J02	VICTORY LECTURE PAD A4 140 PAGE 8MM RULED SIDE-PADDED	1	1.46	1.46	-----	-----
J03	MARBIG MANILLA FOLDERS FOOLSCAP BUFF SINGLE BBSC Track Suit - Available from the Uniform Shop	1	0.13	0.13	-----	-----
DRAMA						
K01	GNS BINDER BOTANY BOOK A4 128 PAGE	1	1.73	1.73	-----	-----
K02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED BBSC Track Suit - Available from the Uniform Shop Black T-Shirt - Brought from Home.	1	1.10	1.10	-----	-----
ENGLISH						
L01	OLYMPIC REINFORCED LOOSE LEAF REFILLS - A4 7MM PACK 50	1	1.38	1.38	-----	-----
L02	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
L03	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
L04	MARBIG MANILLA FOLDERS FOOLSCAP BUFF SINGLE	1	0.13	0.13	-----	-----
L05	MACQUARIE POCKET DICTIONARY 4TH EDITION	1	32.60	32.60	-----	-----
L06	MARBIG SLIMPICK WALLET ASSORTED COLOURS	1	0.52	0.52	-----	-----
L07	OLYMPIC REINFORCED LOOSE LEAF REFILLS - A4 7MM PACK 50	1	1.38	1.38	-----	-----
HEALTH & PHYSICAL EDUCATION / HEALTH EDUCATION						
Please choose from the following two options (Binder of Lecture Pad)						
M02	MARBIG SUMMER COLOURS BINDER A4 25MM 2D ASSORTED COLOURS	1	3.60	3.60	-----	-----
M03	OLYMPIC REINFORCED LOOSE LEAF REFILLS - A4 7MM PACK 50	1	1.38	1.38	-----	-----
M04	OLYMPIC SHEET PROTECTORS A4 ECONOMY PACK OF 10 or	1	0.51	0.51	-----	-----
M06	VICTORY LECTURE PAD A4 140 PAGE 8MM RULED SIDE-PADDED School Hat for sun protection - Available from the Uniform Shop. Personal water bottle.	1	1.46	1.46	-----	-----
HOME ECONOMICS						
Home Economics 1 - Minor						
O01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
O02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
O03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN Covered Shoes (As per uniform policy) Ingredients as required weekly OR payment of subject levy.	1	11.41	11.41	-----	-----
Home Economics 2 - Minor						
P01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
P02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
P03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN Covered Shoes (As per uniform policy) Ingredients as required weekly OR payment of subject levy.	1	11.41	11.41	-----	-----
Hospitality - Major						
Q01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
Q02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
Q03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN Covered Shoes (As per uniform policy) Ingredients as required weekly OR payment of subject levy.	1	11.41	11.41	-----	-----

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**BRISBANE BAYSIDE STATE COLLEGE
2012 REQUIREMENTS - YEAR 10**

STUDENT NAME _____

ORDER FORM

For gender colour purposes only
 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
Hospitality 1						
R01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
R02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
R03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
	Covered Shoes (As per uniform policy)					
	Ingredients as required weekly OR payment of subject levy.					
Hospitality 2						
S01	OLYMPIC EXERCISE BOOK - A4 96 PAGE	1	0.80	0.80	-----	-----
S02	TEA TOWEL WAFFLE 45CM X 72CM - SINGLE (To be Named)	1	2.23	2.23	-----	-----
S03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
	Covered Shoes (As per uniform policy)					
	Ingredients as required weekly OR payment of subject levy.					
HORTICULTURE						
T01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
	Steel-capped boots					
	School Hat					
	Sunglasses					
JAPANESE						
U01	OLYMPIC EXERCISE BOOK - A4 128 PAGE	1	1.03	1.03	-----	-----
MEDIA						
V01	OLYMPIC BOTANY BOOK 225 X 175MM 96 PAGE 8MM	1	0.77	0.77	-----	-----
V02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
V03	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
DESIGN & TECHNOLOGY						
Design & Technology - Major						
X01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR	1	12.12	12.12	-----	-----
	Protective Shoes (as per uniform policy)					
X03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
X04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
X05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
X06	QUILL VISUAL ART DIARY A4 WHITE PAPER 60 LEAF	1	2.97	2.97	-----	-----
X07	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
Graphics 1 - Semester 1						
Y01	QUILL VISUAL ART DIARY A4 WHITE PAPER 60 LEAF	1	2.97	2.97	-----	-----
Y02	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
Y03	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4B SINGLE	1	0.52	0.52	-----	-----
Y04	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2H SINGLE	1	0.52	0.52	-----	-----
Y05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4H SINGLE	1	0.52	0.52	-----	-----
Y06	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.27	3.27	-----	-----
Y8	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----

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BRISBANE BAYSIDE STATE COLLEGE
2012 REQUIREMENTS - YEAR 10

STUDENT NAME

ORDER FORM

For gender colour purposes only
 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
Graphics 2 - Semester 2						
Z01	QUILL VISUAL ART DIARY A4 WHITE PAPER 60 LEAF	1	2.97	2.97	-----	-----
Z02	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
Z03	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4B SINGLE	1	0.52	0.52	-----	-----
Z04	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2H SINGLE	1	0.52	0.52	-----	-----
Z05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4H SINGLE	1	0.52	0.52	-----	-----
Z06	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.27	3.27	-----	-----
Z07	GOLDEN MARS USB STICK 4GB WITH KEY CHAIN	1	11.41	11.41	-----	-----
Engineering Design - Major						
a01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
a03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
a04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
a05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
a06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
Engineering Design 1 - Semester 1						
b01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
b03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
b04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
b05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
b06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
Engineering Design 2 - Semester 2						
c01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
c03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
c04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
c05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
c06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
Furnishing 1 - Semester 1						
d01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
d03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
d04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
d05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
d06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
Furnishing 2 - Semester 2						
e01	UNISAFE SAFETY GLASSES SN-160 SERIES CLEAR Protective Shoes (as per uniform policy)	1	12.12	12.12	-----	-----
e03	TRAFALGAR EAR MUFFS MEETS AS/NZS 1270	1	19.77	19.77	-----	-----
e04	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.10	1.10	-----	-----
e05	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 2B SINGLE	1	0.52	0.52	-----	-----
e06	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----

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BRISBANE BAYSIDE STATE COLLEGE
2012 REQUIREMENTS - YEAR 10

STUDENT NAME _____

ORDER FORM

For gender colour purposes only
 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
MATHEMATICS						
f01	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE	1	0.47	0.47	-----	-----
f02	HELIX OXFORD 9 PIECE MATH SET Maths Set must contain protractor, drawing compass and set square.	1	3.46	3.46	-----	-----
f04	JASTEK SCIENTIFIC CALCULATOR WITH COVER	1	17.38	17.38	-----	-----
MUSIC						
g01	VICTORY MUSIC BOOK FEINT & STAVED 225 X 175MM 96 PAGE	1	1.11	1.11	-----	-----
g02	NIKKO 99-L FINEPOINT PEN BLACK 0.4MM	1	1.66	1.66	-----	-----
g03	MARBIG MANILLA FOLDERS FOOLSCAP BUFF SINGLE	1	0.13	0.13	-----	-----
g04	VERBATIM HEADSET WITH VOLUME CONTROL	1	10.04	10.04	-----	-----
g05	VERBATIM CD-R 52X 700MB 80MIN COLOURS SLIM CASE - SINGLE	2	0.83	1.66	-----	-----
g06	GUITAR PICK GREY SINGLE	1	1.40	1.40	-----	-----
SCIENCE						
h02	OLYMPIC EXERCISE BOOK - 225 X 175MM 48 PAGE (To be handed to Science Teacher at beginning of year.)	2	0.30	0.60	-----	-----
h03	VICTORY SCIENCE BOOK A4 96 PAGE 2MM GRAPH AND 8MM	1	1.80	1.80	-----	-----
h04	OLYMPIC EXERCISE BOOK - 225 X 175MM 128 PAGE	2	0.67	1.34	-----	-----
h05	JASTEK SCIENTIFIC CALCULATOR WITH COVER Students may be required to supply some materials from home for independent science investigations.	1	17.38	17.38	-----	-----
SOCIETY & ENVIROMENT						
i01	OLYMPIC EXERCISE BOOK - 225 X 175MM 48 PAGE (To be handed to SOSE Teacher at beginning of year.)	1	0.30	0.30	-----	-----
i02	OLYMPIC REINFORCED LOOSE LEAF REFILLS - A4 7MM PACK 50	1	1.38	1.38	-----	-----
i03	MARBIG MANILLA FOLDERS FOOLSCAP BUFF SINGLE	1	0.13	0.13	-----	-----
i04	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.27	3.27	-----	-----
i05	MICADOR RULER PLASTIC 30CM	1	0.49	0.49	-----	-----
WORLD RELIGION - YEAR 10						
j01	OLYMPIC SKETCH BLOCK (PAD) #70 A4 CARTRIDGE 25 LEAF	1	1.75	1.75	-----	-----
OTHER SUBJECTS						
k01	OLYMPIC EXERCISE BOOK - 225 X 175MM 96 PAGE (1 x Exercise book per subject - not multi-subject notebooks)	1	0.47	0.47	-----	-----
S.E.U. PROGRAMS						
l01	OLYMPIC EXERCISE BOOK - 225 X 175MM 48 PAGE	4	0.30	1.20	-----	-----
l02	STAEDTLER TRADITION 110 GRAPHITE PENCIL -HB BOX 12	1	6.32	6.32	-----	-----
W.O.W.						
m01	PAPERMATE KILOMETRICO BALL PEN MEDIUM BLUE SINGLE	4	0.43	1.72	-----	-----
m02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT BLACK	2	1.10	2.20	-----	-----
m03	OLYMPIC EXERCISE BOOK - A4 96 PAGE	2	0.80	1.60	-----	-----

Step 1 Clearly mark your requirements

Step 2 Add your totals to here

Booklist items

Total

Parents Signature: _____

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Please complete the following in as much detail as possible:

STUDENT DETAILS

Surname: _____ First Name: _____

Parent/Guardian Name: _____

Home Address: _____

Suburb: _____ Postcode: _____

Daytime Contact Telephone Number(s): _____

Email: _____

DELIVERY DETAILS

****Deliveries can be made to any address – home, work, neighbours, relatives etc.****

Delivery Address: _____
(if different from above)

Suburb: _____ Postcode: _____

Special Delivery Instructions: _____
(You can specify a place for the pack/s to be left if you will not be home– eg. leave by back door under patio.)

PAYMENT DETAILS

TOTAL OF THIS ORDER: \$ _____

(If you have more than one child at the School, please attach additional orders to that of your ELDEST child)

Other Children at the School with orders:

Name: _____ Year Level in 2012: _____ \$ _____

Name: _____ Year Level in 2012: _____ \$ _____

Name: _____ Year Level in 2012: _____ \$ _____

Name: _____ Year Level in 2012: _____ \$ _____

Delivery Fee \$5.50 (Applicable ONLY if total for whole family is under \$50.00) \$ _____

ORDER TOTAL (including all other children for which there are orders listed above) **Total:** \$ _____

****PAYMENT MUST ACCOMPANY THIS ORDER****

Payment details should only appear on the order form of the ELDEST child.

I wish to pay by (place a ✓ next to your selection):

Cheque – made payable to “School & Office Supplies”.

Money Order – made payable to “School & Office Supplies”.

Credit Card Mastercard Visa Diners Club American Express

Card Number: _____ / _____ / _____ / _____ Expiry Date: ____ / ____

Name on Card: _____ Cardholder's Signature: _____

****PAYMENTS TO BE INCLUDED WITH ORDER FORM(S) IN A SEALED ENVELOPE****