



S.O.S. - School & Office Supplies
74 Tingal Road, Wynnum Qld 4178
Ph: 1300 PENCIL (736 245)
Fax: 1300 WYNNUM (996 686)
Email: bookpacks@schoolandoffice.com.au
Web: www.schoolandoffice.com.au
Web: www.bookpacks.com.au



Cannon Hill Anglican College

Year 12 2012 School Supplies Orders

Below are instructions for ordering the College's set list of student requirements (books & stationery) for Years 4 to 12 for the 2012 school year. Please read carefully and ensure you keep this information sheet, as it contains details regarding delivery dates for your order(s) and contact details for any future queries.

As in past years, **the College receives a commission on bookpack sales**, so please support this fundraising effort.

Orders due: Thursday 1 December 2011

DELIVERY PERIOD:
Wednesday 4 January to Tuesday 10 January 2012

Ordering Options:

- Online Ordering** - Order and pay for your requirements online at www.schoolandoffice.com.au. This is the College's preferred method for ordering. Refer next page for online ordering instructions.
- Order Form** - Complete an order form (available from College Administration or School & Office Supplies) and hand in to the College by the due date, with payment.

Delivery

Bookpacks will be delivered to you. If you are not home at the time of delivery, and you have not given specific instructions on where to leave your order, it will be left at your front door. If you do not wish for your order to be left if you are not home, or there is a chance you will be moving house during the delivery period, you can nominate an alternative delivery address (work, neighbours, relatives, friends etc.). The **delivery address cannot be changed after your order is submitted**. Delivery is free provided the total value of orders for the whole family is over \$50.00. If the order is under \$50.00, a \$5.50 delivery charge is payable.

Late Orders:

Online ordering is open all-year-around, however orders placed after the due date are subject to a different delivery timeframe to the one shown above – a minimum of three weeks from date of order (excluding Christmas week). A priority service is offered for new enrolments.

Parents can also purchase supplies by visiting our store in Wynnum at any time (shop pricing applies).

Changes/Cancellations/Queries:

Please choose carefully. **Changes cannot be made to your order once submitted**. Cancellations are only accepted if your child(ren) will no longer be attending the College. If you have any queries regarding your order, please direct them to School & Office Supplies – NOT to the College, via email bookpacks@schoolandoffice.com.au or via phone **1300 PENCIL (736 245)**.



Completing the Printed Order Form (If not ordering online):

Obtain a full copy of the printed booklist from College Administration or School & Office Supplies. To request a copy to be emailed to you, send your request to bookpacks@schoolandoffice.com.au.

1. On the Order Form, determine the quantities of each item required and place your preferred quantity in the "Required" column.
2. Enter in the line total in the "Total" column by multiplying the quantity of the item you require by the price per item.
3. Calculate your order value at the bottom of the Order Form making sure your calculations are correct. Delays in processing will occur if order totals and payment are not correct.
4. If you require a copy of your order, transfer the information you recorded on the Order Form to the "Student Copy" and keep for your records. (Note: You will receive a student invoice with your order.)
5. Fill out all information in the Student Details and Payment Sections. Details of all other children (siblings) for which there are orders must appear on each order form. If there are orders for more than one child, keep them together – with payment details completed on the eldest child's order form.
6. Detach the Order Form(s) and place in a sealed envelope and return to the College.

Online Ordering Instructions:

Note: **All web orders will require immediate payment by credit card (Visa, Mastercard or Amex).**

Enter the following web address in your web browser's URL address bar (NOT in Google or other search engine's search field):

www.schoolandoffice.com.au

Click on the bookpacks link (pictured). This will take you to bookpacks online.



Click on the BOOKPACK ORDERS button.



Enter the SCHOOL CODE for Cannon Hill Anglican College – **CHAC** and click ENTER.

Enter your school code here

ENTER

Select the STUDENT CLASS (2012 year level) for the bookpack you wish to order. Clicking on the down arrow will show you the available booklists.

Students Class	CANNON HILL ANGLICAN COLLEGE
	2012 REQUIREMENTS - YEAR 4
	<<- Select Class ->
	2012 REQUIREMENTS - YEAR 10
	2012 REQUIREMENTS - YEAR 11
	2012 REQUIREMENTS - YEAR 12
	2012 REQUIREMENTS - YEAR 4
	2012 REQUIREMENTS - YEAR 5
	2012 REQUIREMENTS - YEAR 6
	2012 REQUIREMENTS - YEAR 7
	2012 REQUIREMENTS - YEAR 8
	2012 REQUIREMENTS - YEAR 9

Enter your student and delivery details. Then you can select FULL ORDER (if available) or scroll down to **enter the desired QUANTITIES** (using numbers only) in the "Required" Column for each of the items listed and then click SUBMIT ORDER.

Item	Description	Price	Status	Recommended	Required
TEXTBOOKS, WORKBOOKS & REFERENCE BOOKS					
A01	Targeting Handwriting - Qld Year 1 Workbook	\$12.90		1	<input type="text" value="1"/>
GENERAL REQUIREMENTS					
B01	Marbig Wallet Foolscap Polypick Asstd Summer Colours Trans	\$1.53		2	<input type="text" value="2"/>
B02	Marbig Simplick Wallet Assorted Colours	\$0.68		4	<input type="text" value="4"/>

If you'd like to order more than one bookpack in the same transaction, select NEXT STUDENT and repeat the student class selection.

When you are ready to complete your transaction and move to the checkout, click PAY NOW (once only), and wait until you redirected to ANZ's secure e-gate payment gateway.



Please direct all bookpack queries to:
SCHOOL & OFFICE SUPPLIES (S.O.S)
74 Tingal Road • Wynnum • Qld • 4178

Ph: 1300 PENCIL (736 245) • Email: bookpacks@schoolandoffice.com.au

**CANNON HILL ANGLICAN COLLEGE
2012 REQUIREMENTS - YEAR 12**

STUDENT NAME _____
 ADDRESS _____

 PHONE _____

STUDENT COPY

For gender colour purposes only

Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
GENERAL REQUIREMENTS						
A01	OSMER WHITE GLUE STICK 40 GRAM	1	1.61	1.61	-----	-----
A02	VERBATIM HEADSET WITH VOLUME CONTROL	1	11.12	11.12	-----	-----
A03	MICADOR SINGLE HOLE METAL SHARPENER - SINGLE	1	0.39	0.39	-----	-----
A05	MICADOR ERASER #3020 LARGE PLASTIC IN SLEEVE	1	0.48	0.48	-----	-----
A06	MICADOR PENCIL CASE JUMBO TARTAN 2 ZIP 375 X 264MM	1	2.71	2.71	-----	-----
A07	MICADOR RULER PLASTIC 30CM	1	0.54	0.54	-----	-----
A08	MICADOR PROTRACTOR 180 DEGREE CLEAR PLASTIC 10CM	1	0.16	0.16	-----	-----
A09	NIKKO 99-L FINEPOINT PEN BLACK 0.4MM	1	1.93	1.93	-----	-----
A10	OLYMPIC SHEET PROTECTORS (PLASTIC POCKETS) A4 ECONOMY BOX OF 100	2	3.95	7.90	-----	-----
A11	MICADOR HIGHLIGHTER PACK OF 4 COLOURS	1	3.45	3.45	-----	-----
A12	STAEDTLER TRADITION 763 MECHANICAL PENCIL 0.5MM	1	1.70	1.70	-----	-----
A13	STAEDTLER STICK 430 BALLPOINT PEN MEDIUM BLUE SINGLE	4	0.51	2.04	-----	-----
A14	STAEDTLER MARS MICRO CARBON MECHANICAL PENCIL LEADS 0.5MM HB TUBE 12	1	1.04	1.04	-----	-----
A15	REXEL BAMBI STAPLER WITH STAPLES 10 SHEET	1	6.47	6.47	-----	-----
A16	SHEFFIELD SCISSORS 160MM DELUXE STUDENT	1	1.83	1.83	-----	-----
A17	SPIRAX 564 NOTE BOOK S/O 40 LEAF 167 X 114MM	1	0.81	0.81	-----	-----
A18	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4B SINGLE	2	0.58	1.16	-----	-----
A19	STAEDTLER MINERVA GRAPHITE PENCIL 2B - SINGLE	2	0.35	0.70	-----	-----
A20	STAEDTLER MINERVA GRAPHITE PENCIL HB - SINGLE	2	0.35	0.70	-----	-----
A21	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.36	3.36	-----	-----
A22	STAEDTLER 559 WP 00 MARS BEGINNERS COMPASS	1	6.20	6.20	-----	-----
VISUAL ART (ART501/VAC501)						
B01	JASART VISUAL ART DIARY A4 120 PAGE	2	4.50	9.00	-----	-----
B02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
ACCOUNTING (ACC501)						
C01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
BUSINESS (BOM501/ECO501)						
Nil						
BUSINESS (BCT501/BUS501)						
E01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
INFORMATION TECHNOLOGY SYSTEMS (ITS501)						
F01	VERBATIM DVD-RW 4X 4.7GB JEWEL CASE - SINGLE	1	2.35	2.35	-----	-----
F02	VERBATIM CD-R 52X 700MB 80MIN COLOURS SLIM CASE - SINGLE	1	1.25	1.25	-----	-----
DRAMA (DRA501)						
G01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
ENGLISH (ENG501/ECM501)						
H01	OXFORD AUSTRALIAN INTEGRATED SCHOOL DICTIONARY & THESAURUS 2ND ED (ISBN 9780195553413)	1	33.20	33.20	-----	-----
H02	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----

**CANNON HILL ANGLICAN COLLEGE
2012 REQUIREMENTS - YEAR 12**

STUDENT NAME

STUDENT COPY

For gender colour purposes only
 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
EXIT PREPARATION PROGRAM						
I01	TUDOR DISPLAY BOOKS - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
GRAPHICS						
J01	GOLDEN MARS USB STICK 4GB	1	13.54	13.54	-----	-----
INDUSTRIAL TECHNOLOGY & DESIGN (TEC501/ISK501/GRA501/ETY501)						
K01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
LANGUAGE EDUCATION- FRENCH (FRE501)						
L01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
L02	OXFORD MINI SCHOOL FRENCH DICT 2007 EDITION	1	9.90	9.90	-----	-----
LANGUAGE EDUCATION- JAPANESE (JAP501)						
M01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
M02	OXFORD JAPANESE MINI DICTIONARY 2ND EDITION (NEW)	1	15.75	15.75	-----	-----
LIFE & FAITH						
N01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
N02	BANTEX ECONOMY BINDER A4 25MM 2D ASSORTED COLOURS	1	3.52	3.52	-----	-----
MATHEMATICS (MAA501/MAB501/MAC501)						
O01	OLYMPIC BINDER BOOKS - A4 48 PAGE	2	0.56	1.12	-----	-----
O02	OLYMPIC GRAPH BOOK A4 48 PAGE 2MM	1	0.73	0.73	-----	-----
MUSIC (MUS501)						
P01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
PHYSICAL EDUCATION (HPE501)						
Q01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
SCIENCE (BIO501/CHE501/PHY501) - 2 Binder Books Per Subject						
R01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
R02	VICTORY BINDER GRAPH PAD 2MM A4 7 HOLES 40 LEAF	1	1.70	1.70	-----	-----
SOCIAL SCIENCE (GEO501)						
S01	OLYMPIC BINDER BOOK - A4 64 PAGE	1	0.75	0.75	-----	-----
SOCIAL SCIENCE (MHI01)						
T01	OLYMPIC EXERCISE BOOK - A4 96 PAGE (No holes)	1	0.90	0.90	-----	-----
SOCIAL SCIENCE (SOR501)						
U01	OLYMPIC BINDER BOOK - A4 96 PAGE	2	0.95	1.90	-----	-----
PHYSICS						
Included in General Requirements						

Step 1 Clearly mark your requirements

Step 2 Add your totals to here

Booklist items

Total

Parents Signature:

School & Office Supplies

74 Tingal Road, Wynnum Q 4178 Phone: 1300 PENCIL Fax: 1300 996 686

www.schoolandoffice.com.au

**CANNON HILL ANGLICAN COLLEGE
2012 REQUIREMENTS - YEAR 12**

STUDENT NAME _____
 ADDRESS _____

 PHONE _____

ORDER FORM

For gender colour purposes only

Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
GENERAL REQUIREMENTS						
A01	OSMER WHITE GLUE STICK 40 GRAM	1	1.61	1.61	-----	-----
A02	VERBATIM HEADSET WITH VOLUME CONTROL	1	11.12	11.12	-----	-----
A03	MICADOR SINGLE HOLE METAL SHARPENER - SINGLE	1	0.39	0.39	-----	-----
A05	MICADOR ERASER #3020 LARGE PLASTIC IN SLEEVE	1	0.48	0.48	-----	-----
A06	MICADOR PENCIL CASE JUMBO TARTAN 2 ZIP 375 X 264MM	1	2.71	2.71	-----	-----
A07	MICADOR RULER PLASTIC 30CM	1	0.54	0.54	-----	-----
A08	MICADOR PROTRACTOR 180 DEGREE CLEAR PLASTIC 10CM	1	0.16	0.16	-----	-----
A09	NIKKO 99-L FINEPOINT PEN BLACK 0.4MM	1	1.93	1.93	-----	-----
A10	OLYMPIC SHEET PROTECTORS (PLASTIC POCKETS) A4 ECONOMY BOX OF 100	2	3.95	7.90	-----	-----
A11	MICADOR HIGHLIGHTER PACK OF 4 COLOURS	1	3.45	3.45	-----	-----
A12	STAEDTLER TRADITION 763 MECHANICAL PENCIL 0.5MM	1	1.70	1.70	-----	-----
A13	STAEDTLER STICK 430 BALLPOINT PEN MEDIUM BLUE SINGLE	4	0.51	2.04	-----	-----
A14	STAEDTLER MARS MICRO CARBON MECHANICAL PENCIL LEADS 0.5MM HB TUBE 12	1	1.04	1.04	-----	-----
A15	REXEL BAMBI STAPLER WITH STAPLES 10 SHEET	1	6.47	6.47	-----	-----
A16	SHEFFIELD SCISSORS 160MM DELUXE STUDENT	1	1.83	1.83	-----	-----
A17	SPIRAX 564 NOTE BOOK S/O 40 LEAF 167 X 114MM	1	0.81	0.81	-----	-----
A18	STAEDTLER TRADITION 110 GRAPHITE PENCIL - 4B SINGLE	2	0.58	1.16	-----	-----
A19	STAEDTLER MINERVA GRAPHITE PENCIL 2B - SINGLE	2	0.35	0.70	-----	-----
A20	STAEDTLER MINERVA GRAPHITE PENCIL HB - SINGLE	2	0.35	0.70	-----	-----
A21	STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	1	3.36	3.36	-----	-----
A22	STAEDTLER 559 WP 00 MARS BEGINNERS COMPASS	1	6.20	6.20	-----	-----
VISUAL ART (ART501/VAC501)						
B01	JASART VISUAL ART DIARY A4 120 PAGE	2	4.50	9.00	-----	-----
B02	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
ACCOUNTING (ACC501)						
C01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
BUSINESS (BOM501/ECO501)						
Nil						
BUSINESS (BCT501/BUS501)						
E01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
INFORMATION TECHNOLOGY SYSTEMS (ITS501)						
F01	VERBATIM DVD-RW 4X 4.7GB JEWEL CASE - SINGLE	1	2.35	2.35	-----	-----
F02	VERBATIM CD-R 52X 700MB 80MIN COLOURS SLIM CASE - SINGLE	1	1.25	1.25	-----	-----
DRAMA (DRA501)						
G01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
ENGLISH (ENG501/ECM501)						
H01	OXFORD AUSTRALIAN INTEGRATED SCHOOL DICTIONARY & THESAURUS 2ND ED (ISBN 9780195553413)	1	33.20	33.20	-----	-----
H02	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----

**CANNON HILL ANGLICAN COLLEGE
2012 REQUIREMENTS - YEAR 12**

STUDENT NAME

ORDER FORM

For gender colour purposes only
 Male Female

Item	Product Description	Quantity	Price	Extension	Required	Total
EXIT PREPARATION PROGRAM						
I01	TUDOR DISPLAY BOOKS - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
GRAPHICS						
J01	GOLDEN MARS USB STICK 4GB	1	13.54	13.54	-----	-----
INDUSTRIAL TECHNOLOGY & DESIGN (TEC501/ISK501/GRA501/ETY501)						
K01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
LANGUAGE EDUCATION- FRENCH (FRE501)						
L01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
L02	OXFORD MINI SCHOOL FRENCH DICT 2007 EDITION	1	9.90	9.90	-----	-----
LANGUAGE EDUCATION- JAPANESE (JAP501)						
M01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
M02	OXFORD JAPANESE MINI DICTIONARY 2ND EDITION (NEW)	1	15.75	15.75	-----	-----
LIFE & FAITH						
N01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
N02	BANTEX ECONOMY BINDER A4 25MM 2D ASSORTED COLOURS	1	3.52	3.52	-----	-----
MATHEMATICS (MAA501/MAB501/MAC501)						
O01	OLYMPIC BINDER BOOKS - A4 48 PAGE	2	0.56	1.12	-----	-----
O02	OLYMPIC GRAPH BOOK A4 48 PAGE 2MM	1	0.73	0.73	-----	-----
MUSIC (MUS501)						
P01	TUDOR DISPLAY BOOK - REFILLABLE - A4 20 POCKET MATT ASSORTED	1	1.32	1.32	-----	-----
PHYSICAL EDUCATION (HPE501)						
Q01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
SCIENCE (BIO501/CHE501/PHY501) - 2 Binder Books Per Subject						
R01	OLYMPIC BINDER BOOKS - A4 48 PAGE	1	0.56	0.56	-----	-----
R02	VICTORY BINDER GRAPH PAD 2MM A4 7 HOLES 40 LEAF	1	1.70	1.70	-----	-----
SOCIAL SCIENCE (GEO501)						
S01	OLYMPIC BINDER BOOK - A4 64 PAGE	1	0.75	0.75	-----	-----
SOCIAL SCIENCE (MHI01)						
T01	OLYMPIC EXERCISE BOOK - A4 96 PAGE (No holes)	1	0.90	0.90	-----	-----
SOCIAL SCIENCE (SOR501)						
U01	OLYMPIC BINDER BOOK - A4 96 PAGE	2	0.95	1.90	-----	-----
PHYSICS						
Included in General Requirements						

Step 1 Clearly mark your requirements

Step 2 Add your totals to here

Booklist items

Total

Parents Signature:

School & Office Supplies

74 Tingal Road, Wynnum Q 4178 Phone: 1300 PENCIL Fax: 1300 996 686

www.schoolandoffice.com.au

Please complete the following in as much detail as possible:

STUDENT DETAILS

Surname: _____ First Name: _____

Parent/Guardian Name: _____

Home Address: _____

Suburb: _____ Postcode: _____

Daytime Contact Telephone Number(s): _____

Email: _____

DELIVERY DETAILS

****Deliveries can be made to any address – home, work, neighbours, relatives etc.****

Delivery Address: _____
(if different from above)

Suburb: _____ Postcode: _____

Special Delivery Instructions: _____
(You can specify a place for the pack/s to be left if you will not be home– eg. leave by back door under patio.)

PAYMENT DETAILS

TOTAL OF THIS ORDER: \$ _____

(If you have more than one child at the School, please attach additional orders to that of your ELDEST child)

Other Children at the School with orders:

Name: _____ Year Level in 2012: _____ \$ _____

Name: _____ Year Level in 2012: _____ \$ _____

Name: _____ Year Level in 2012: _____ \$ _____

Name: _____ Year Level in 2012: _____ \$ _____

Delivery Fee \$5.50 (Applicable ONLY if total for whole family is under \$50.00) \$ _____

ORDER TOTAL (including all other children for which there are orders listed above) **Total:** \$ _____

****PAYMENT MUST ACCOMPANY THIS ORDER****

Payment details should only appear on the order form of the ELDEST child.

I wish to pay by (place a ✓ next to your selection):

Cheque – made payable to “School & Office Supplies”.

Money Order – made payable to “School & Office Supplies”.

Credit Card Mastercard Visa Diners Club American Express

Card Number: _____ / _____ / _____ / _____ Expiry Date: ____ / ____

Name on Card: _____ Cardholder's Signature: _____

****PAYMENTS TO BE INCLUDED WITH ORDER FORM(S) IN A SEALED ENVELOPE****